



## EISENHOWER HEALTH

### How to Activate/Change your MyChart Mobile App passcode

1. Log in to your MyChart Mobile App and select to “**Menu**”
2. Scroll down to the section labeled “**Account Settings** and select Account Settings
3. Scroll to the section labeled “**Use Passcode**” and select “**Change Passcode**”. If you need to activate using a Passcode, then just toggle the switch to the “On” position.
4. You will then be asked to enter the passcode twice and will then be saved in the app for you.

**Important Note:** If you currently use a Passcode but don't know what it is, then the only way to reset it is to delete the MyChart Mobile app from your device and reinstall it from scratch. This will allow you to create a new Passcode to remember for next time.

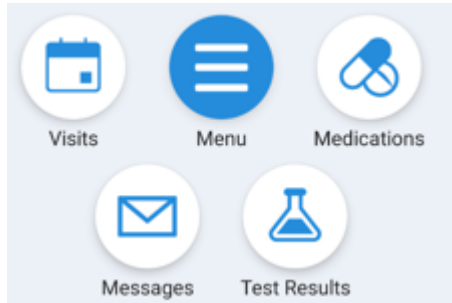
*Scroll down to see screen shots of each step.*



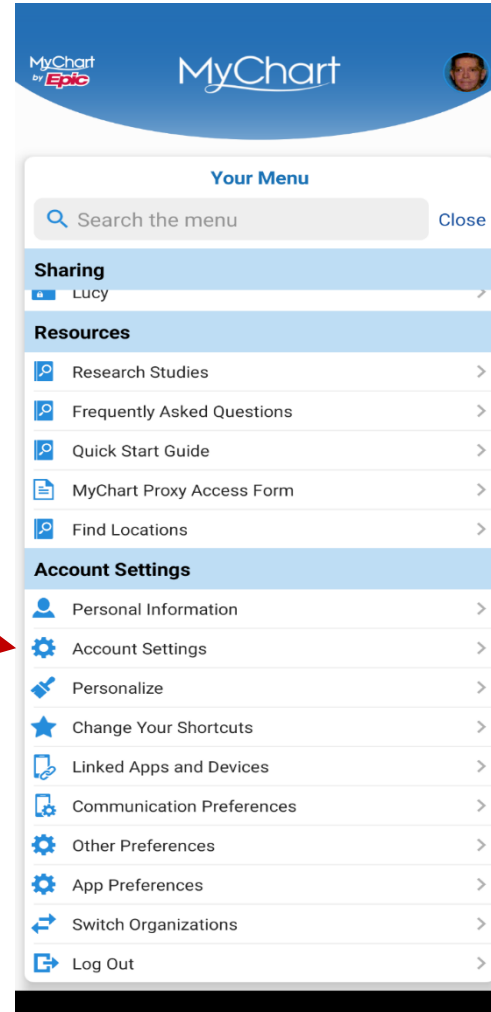
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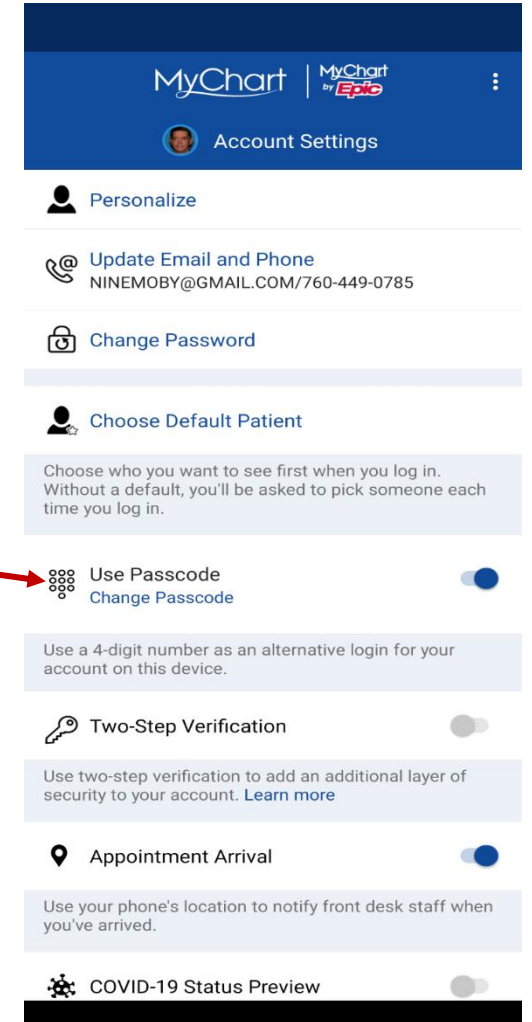


Scroll down to the section labeled **“Account Settings”** and select Account Settings



Scroll to the section labeled **“Use Passcode”** and select **“Change Passcode”**.

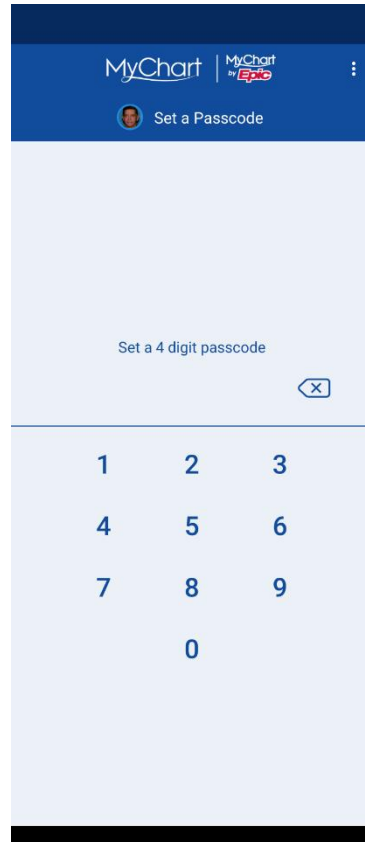
If you need to activate using a Passcode, then just toggle the switch to the **“On”** position.





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You will then be asked to enter the passcode twice and will then be saved in the app for you.

You have now successfully changed the passcode on your MyChart Mobile App.

***Important Note:*** If you currently use a Passcode but don't know what it is, then the only way to reset it is to delete the MyChart Mobile app from your device and reinstall it from scratch. This will allow you to create a new Passcode to remember for next time.